



# DIOCESE OF SYRACUSE

## MONITORING PLAN

### FOR THE CELEBRATION OF THE SACRAMENTS WHEN PUBLIC GATHERINGS RESUME

#### INTRODUCTION

In order to ensure all current medical and governmental regulations are being followed, the Diocese has created a system for monitoring the progress of the re-opening of parish churches, offices, etc. in order to maintain proper vigilance and prevent an outbreak of COVID-19.

#### PLAN

- 1.) The Diocesan Task Force (DTF) will meet regularly to review the phased plan for the resumption of the public worship and make changes based on current regulations and recommendations from health and government officials.
- 2.) The DTF will review the *Requirements for the Resumption of Public Worship: Parish Pandemic Form*. These forms will be retained by the Diocese.
- 3.) The DTF will monitor the progress of each parish, noting areas of success and/or continued difficulty with individual plans. This review will include the identification of COVID-19 positive individuals within parishes and the actions taken.
- 4.) Pastors, administrators, etc. must report confirmed cases of COVID-19 of anyone who attended Mass, visited, worked /volunteered, etc. at the parish. Such cases are to be reported to the local Department of Health and to the Chancellor of the Diocese, Mrs. Danielle E. Cummings.
  - a. The pastor, administrator, etc. will cooperate with the local Department of Health to assist with tracing possible contacts.
  - b. The individual should remain at home and not return to the facility until cleared by the local Department of Health/released from quarantine.
  - c. The pastor, administrator, etc. must have a plan for communicating the possibility of exposure to other parishioners (e.g., announcement on parish website) without revealing the identity of the individual in question and maintaining HIPAA compliance.
  - d. The parish building in question must receive extensive cleaning and be closed for 24 hours.
- 5.) If there is evidence of community spread within the parish (i.e., two COVID-19 positive individuals not within the same household or family who had attended the same function), this must be reported to the local Department of Health and to the Chancellor of the Diocese immediately.
  - a. The parish facilities should be immediately closed and thoroughly cleaned. Public worship will be postponed until permission is granted for resumption by the Diocese and in cooperation with the local Department of Health.
  - b. The parish must review their procedures for public worship to identify any potential gaps. c. The parish procedures should be reviewed with staff to ensure that they are being followed and any difficulties have been identified.
  - d. The outbreak must be reported to parishioners without revealing the identities of the individuals in question. Parishioners should be advised to monitor their symptoms and seek the advice of their primary care providers.