

**St. Marianne Cope Parish – Solvay/Lakeland**

**Job Title: Youth Minister/Evangelization Coordinator**

**Department: Parish Staff**

**Reports to: Pastor**

**Part-time: 20 hours/week**

**Hourly Rate: \$25**

**Job Summary:**

**The Youth Minister will oversee all aspects of ministry for youth as well as assist families in faith formation. The Evangelization Coordinator will oversee all aspects of evangelization efforts in the parish.**

**Duties/Responsibilities:**

- **Develop, implement and sustain relational ministry programs for youth of the parish.**
- **Maintain communication with youth ministry families.**
- **Recruit and interview volunteers to serve in youth ministry.**
- **Utilize media to best communicate with youth and families.**
- **Assist with RCIA and other evangelization efforts of the parish.**

**Required Skills/Abilities:**

- **Excellent verbal and written communication skills.**
- **Excellent interpersonal skills.**
- **Excellent organizational skills and attention to detail.**
- **Excellent time management skills with a proven ability to meet deadlines.**
- **Strong analytical and problem-solving skills.**
- **Strong supervisory and leadership skills.**
- **Proficient with technology and communication tools.**

**Qualifications:**

- **Practicing Catholic**
- **Knowledge of the Bible and Catholic Faith**
- **Zeal for communicating the faith**
- **Some experience in Youth Ministry and Catechesis**
- **College Degree**

**Interested persons may contact Father Joseph Clemente**

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